



TEXAS GULF COAST SBDC NETWORK

UNIVERSITY OF HOUSTON

BAUER COLLEGE

University of Houston

Procurement Technical Assistance Center

Disaster Recovery Assistance Information

First and foremost, we hope everyone is doing well and has not experienced significant impact from Hurricane Harvey. Those that have had difficulty, whether it is you and your family or someone that you know, our thoughts and prayers are with everyone during this challenging time.

If you require disaster help and resource assistance, we recommend you visit <https://www.disasterassistance.gov/>. Here you will be able to:

- Search for resources that may be able to help your community;
- Search by address to see if your area has been declared for individual assistance; and
- Find assistance, apply online, and check status of your application

Disaster Recovery Assistance Government Procurement Opportunities

We have received requests from individuals who want to participate in the disaster-recovery effort through government procurement opportunities. We are providing this information to you, so that you are aware of the information we have at this time and to inform you of the steps necessary to do business with Federal, State, and Local Government to provide disaster assistance.

As we obtain more information this notice will be updated and posted on our website (www.ptac.uh.edu). We recommend you visit our website periodically to obtain the most current information.

Federal Government

The Federal Emergency Management Agency (FEMA) is the lead agency responsible for Federal Government disaster response and recovery. Through their Industry Liaison Program (ILP), FEMA establishes strategic relationships with suppliers and stakeholders to serve as an information provider for suppliers seeking to do business with FEMA. They also connect suppliers with the program offices in support of FEMA's mission. Visit the FEMA Industry Liaison Program website at <http://www.fema.gov/about-industry-liaison-program> to learn how to do business with FEMA. Select the dropdown menu titled "How To Do Business With FEMA". In summary, the steps required are:

- Register with the System for Award Management (SAM) at www.sam.gov. Complete the Disaster Response Information section in SAM indicating you want to be included in the Disaster Response Registry. The Disaster Response Registry is used by FEMA and The U.S.

Army Corp of Engineers to establish their list of contractors that want to provide disaster-response assistance through Federal Government procurement opportunities.

- Complete the ILP Vendor Profile form (<https://www.fema.gov/media-library/assets/documents/29748>) and submit it to “fema-industry@fema.dhs.gov”; and
- Look for contracting opportunities at the following websites:
 - Federal Business Opportunities (www.fbo.gov) (Contract opportunities exceeding \$25,000)
 - DHS Advance Acquisition Planning System (www.dhs.gov/xopnbiz/opportunities/gc_1300288340710.shtm) (To monitor the DHS Acquisition Planning Forecast System – contract actions exceeding \$150,000)

Visit the FEMA ILP website for more information about FEMA programs and opportunities.

If you are a small business, you may also contact the FEMA Office of Small and Disadvantaged Business Utilization (OSDBU) Small Business Specialist (SBS) to obtain information. The SBS contact email is FEMA-SB@fema.dhs.gov and the phone number is 202-288-4657.

Before contacting the SBS, we recommend you complete your SAM registration and submit the ILP Vendor Profile form. The SBS may also request you send your company Capability Statement.

For more information on the FEMA Small Business Program visit <https://www.fema.gov/small-business-program>.

If you are looking to provide debris removal services for the Federal Government, you need to become a member of the U.S. Army Corps of Engineers Contractor Registry by registering in SAM and adding your company to the Disaster Response Registry. Visit <https://www.acquisition.gov/disaster-response-registry> to learn more about the Disaster Response Registry.

Visit the U.S. Army Corp of Engineers website below to learn more about doing business with the Army Corp.

<http://www.usace.army.mil/Business-With-U/Contracting/>

State of TX

The Texas Division of Emergency Management (TDEM) is the state agency responsible for coordinating damage surveys with local and federal agencies, preparing disaster declaration requests for the Governor's signature, and deploying staff to the affected area to coordinate the overall recovery process.

TDEM, along with other state agencies, issues notices of procurement opportunities through the Electronic State Business Daily (ESBD) (<http://esbd.cpa.state.tx.us/>) for opportunities exceeding \$25,000.

We recommend you contact TDEM directly to learn about opportunities that may come available for Hurricane Harvey recovery effort.

Texas Division of Emergency Management

(512) 424-2138

<http://www.txdps.state.tx.us/dem/>

State agencies will use the Centralized Master Bidders List (CMBL) (<https://mycpa.cpa.state.tx.us/tpasscmbsearch/tpasscmbsearch.do>) to locate registered contractors to invite them to bid on opportunities by National Institute of Governmental Purchasings (NIGP) Commodity / Services Codes and highway districts.

If you are not registered with the CMBL, visit <https://comptroller.texas.gov/purchasing/vendor/registration/> to complete your registration. Be sure to enter all your NIGP codes and indicate the highway districts where you can provide your products and services. The NIGP codes entered and highway districts selected are the prime criteria used to send notices of opportunities to contractors.

We also recommend you monitor the ESBID daily for procurement notices.

Local Government

There are many Local Government agencies, all independent of each other that may require disaster-recovery products and services in the upcoming days, weeks, and months. Each agency has procurement policies and procedures they follow for conducting business with contractors. Each will require you to register with them and enter all your applicable industry codes.

At our website www.ptac.uh.edu select the Opportunities link and you will find a list of government procurement website addresses for many Local Government agencies. If you want to know if they have disaster-recovery opportunities, we recommend you contact them directly to determine their need and to discuss the products and services you can provide. If you are interested in doing business with any of the Local Government agencies, we recommend you register your business with them.

We have been in contact with the Harris County Purchasing Department and the city of Houston Strategic Purchasing Division and will share with you the information obtained from both regarding disaster-recovery assistance procurement opportunities.

Harris County:

In order to do business with Harris County as a prime contractor, you must be a registered vendor. Harris County uses BuySpeed Online to manage contractor registrations and post procurement opportunities. Visit <https://bids.hctx.net/bsol/> to register your business with the Harris County Purchasing Department. As disaster-recovery requirements are defined by the county in the upcoming weeks, procurement opportunities will be posted on BuySpeed. Be sure to enter all your applicable NIGP codes.

If you have specific questions for the Harris County Purchasing Department, visit <https://purchasing.harriscountytexas.gov/Pages/WhoToCall.aspx> to find the Purchasing Department Employee list and / or call 713-274-4400.

Harris County is currently focused on debris-removal and debris-monitoring services. The purchasing department has existing contracts in place to provide these services. Harris County Purchasing Department has shared with us the description of the work and prime contractor contact information for these contracts. Neither the Harris County Purchasing Department nor the UH PTAC has been in contact with the companies about subcontracting opportunities and will make no representation these businesses have opportunities for you. You may contact these companies to learn about subcontracting opportunities:

Description: Debris Clearing, Removal & Disposal & Operation of Temporary Debris Staging & Reduction Sites for Harris County

NIGP Code: 962-46

(Primary Vendor)

TFR Enterprises, Inc
601 Leander Dr.
Leander, TX 78641
Tipton Rowland
512-565-0710 Mobile
512-260-3322 x 200
tiffanyw@tfrinc.com

(Secondary Vendor)

DRC Emergency Services
8700 Hempstead Road
Houston, TX 77008
Paul Begnaud
409-750-1771 Mobile
pbegnaud@drcusa.com

Description: Debris Monitoring Services for Harris County

NIGP Code: 990-60

Vendor:

Tetra Tech, Inc.
2901 Wilcrest Drive
Houston, Texas 77042
Betty Kamara
321-441-8518
Betty.kamara@tetrattech.com

City of Houston:

The city of Houston requires all prime contractors are registered to be eligible for contract opportunities. Visit the city of Houston Strategic Purchasing Division (SPD) website at <http://purchasing.houstontx.gov/> to register your business and enter your NIGP codes. As procurement opportunities become available, SPD will post them on their website. Registered contractors with NIGP codes matching procurement notices should be notified of the opportunity.

Links at the city of Houston SPD website to visit:

http://purchasing.houstontx.gov/Vendor_Logon.aspx?ReturnUrl=/vendor/Vendor_VendorInfo.aspx (To create a web account (required before supplier registration) and to proceed to supplier registration.)

http://purchasing.houstontx.gov/buyer_category.aspx (List of the SPD buyer group contact information. Procurement opportunities exceeding >\$50,000.)

http://purchasing.houstontx.gov/SPD_citywide_contacts.html (List of Citywide DPU (Departmental Purchasing Unit) Contact List. Procurement opportunities ≤\$50,000.)

<http://purchasing.houstontx.gov/bids.html> (To search for formal bids and Requests for Proposals)

Volunteer and Donations:

If you are interested in volunteering or donating to the city of Houston, please contact Carlecia Wright, Director, Office of Business Opportunity, city of Houston at director.obo@houstontx.gov or carlecia.wright@houstontx.gov.

UH PTAC Services:

If your business is located in our 35-county service area and you require assistance registering with government agencies (SAM, CMBL, BuySpeed, etc.) or understanding how to submit a compliant offer for a government opportunity, please contact us at 713-752-8477 for assistance.

Visit https://www.uhptac.sbdcnetwork.net/ptac/Service_Area.asp to view our 35-county service area.

Important Notice: There are numerous for-profit companies that may contact you to offer you services on doing business with government agencies. Some of these companies use approaches that make them appear to be official government agencies and if you don't act and reply back you may miss out on government opportunities. In some cases, they try to lead you to think that a registration is expiring or incomplete, which may impact your ability to do business with government. Their objective is to get you to contact them so they can promote their services to you for a cost. Many of the same services they offer are provided by the UH PTAC without any cost to you. If you are contacted by a company offering government-assistance services for a fee, please feel free to contact us 713-752-8477 and we will explain the services we provide at no cost to you.