

This is a brief document on how to enter awards into the Angelina College Procurement Technical Assistance Center (ACPAC) database through the “Center Gateway” website provided by PTASSIST.

The following screen is displayed from the bid-match link you receive in your email to view bids. Select “Report Awards” located on the left side of the screen.

The screenshot shows the 'Center Gateway' website interface. On the left sidebar, there are navigation links: Home, Report Awards, Bid Search, Contact Information, Surveys, Events, and Links. A callout bubble with the text 'Select Reports Awards' points to the 'Report Awards' link. The main content area is titled 'ACPAC - Sample Profile' and contains a table of bid search results. Below the table, there is a section for contact information for James (Jim Bob) Rollins, CCAS and Jeffrey B. (Jeff) Smith, Procurement Counselor.

**Center Gateway**  
an extension of www.acpacdx.org

**ACPAC**  
Procurement Assistance Center

**ACPAC - Sample Profile**

**ARE THESE OPPORTUNITIES RIGHT FOR YOU?**  
Bid matches are generated based on the information provided on your Client and Keyword search profiles. Obtaining bid matches relevant to your industry may be a trial/error process. However, keywords, terms, phrases, NSN's, etc. may be added and deleted any time. Please contact ACPAC if your bid matches do not accurately reflect the products or services you provide.

Archive Search | Company Profile | Supply Codes | Detailed Supply Codes

| RFQ Date   | FBO | DLA | Other Fed | Web | Intl | Local | NonFed | Awards | Total |
|------------|-----|-----|-----------|-----|------|-------|--------|--------|-------|
| 2018-03-23 | 2   | 0   | 0         | 0   | 0    | 0     | 0      | 0      | 2     |
| 2018-03-09 | 1   | 0   | 0         | 0   | 0    | 0     | 0      | 0      | 1     |

Contact the following individuals to request changes to your Bid Search profile:

|  |   |
|--|---|
| <b>James (Jim Bob) Rollins, CCAS</b><br>Director<br>(936) 633-5432<br>acpac@consolidated.net | <b>Jeffrey B. (Jeff) Smith</b><br>Procurement Counselor<br>(936) 633-5424<br>jsmith@acpacdx.org |
|--|---|

Select "Add New Record."

The screenshot shows the ACPAC Center Gateway website. At the top, there is a logo for the Acquisition Assistance Center (ACPAC) and the text "Center Gateway" with the URL "an extension of www.acpacdc.org". On the left side, there is a navigation menu with links: Home, Report Awards, Bid Search, Contact Information, Surveys, Events, and Links. The main content area is titled "Awards Reporting" and "ACPAC - Sample Profile". It contains introductory text about ACPAC's role and a table of award records. A callout bubble with a black border and a pointer highlights the "Add New Award Record" button in the table's header.

ACPAC is your advocate with government agencies, contracting officers and buyers. In addition to supplying you with technical assistance in contracting, locating & preparing bids, contract administration, federal regulations, and all other aspects of contracting, we also work to market businesses to federal agencies, state agencies, and prime contractors.

In order for contractors and government buyers to work with your organization, a preview of the history, experience and capabilities of your business is essential. As your advocate, we are requesting your current contract(s) award information. If you have previously submitted award information, then any new award information is all we need to complete the report for this reporting period.

This data is strictly confidential. It will be used to update and complete your company profile. The specific information is kept confidential, only the totals and type of contract are disclosed in our report to the Defense Logistics Agency.

| Award Date | Agency                   | Comments   | Status   | Award Amount  |
|------------|--------------------------|--|----------|---------------|
| 2016-11-30 |                          | No Awards to Report  | Accepted | \$ 0.00       |
| 2015-02-28 |                          | No Awards to Report  | Accepted | \$ 0.00       |
| 2014-02-20 | Dept of Army             | CERTIFIED by client through web entry.                           | Accepted | \$ 14,000.00  |
| 2009-01-01 | Defense Logistics Agency | ACPAC Base Year Award for the PTA Program 1 Jan 2009 31 Dec 2009 | Accepted | \$ 150,000.00 |
| 2001-01-01 | Defense Logistics Agency | Award of ACPAC Contract for 1 Jan 2001 31 Dec 2001               | Accepted | \$ 150,000.00 |
| 1999-11-17 | Department of Defense    | DoD Procurement Technical Assistance Program Grant               | Accepted | \$ 160,000.00 |

Thank you for taking the time to report your government contract awards!

Partners




Funded in part through a cooperative agreement with the Defense Logistics Agency.



Select "Add New Award Record"

“Client Awards Information” - Fill out the information as best you can. Then once complete, click on the Submit Button.

None of this information is shared and remains in your PTAassist Profile. The data is what will be reported to the Defense Logistics Agency (DLA) during our quarterly submission.



Center Gateway  
an extension of www.acpact.org

## Center Gateway

an extension of www.acpact.org

- Home
- Report Awards
- Bid Search
- Contact Information
- Surveys
- Events
- Links

Client Awards InformationACPAC - Sample Profile

**Award Date:**

**Awarding Institution:**

**Contract Number:**

**Point of Contact:**

**Comments:**

**Type of Agency:**  **Type of Award:**

**Award \$ Value:**

Partners



Funded in part through a cooperative agreement with the Defense Logistics Agency.